

# Senate Concurrent Resolution 2 - Reprinted

PAG LIN

1 1 SENATE CONCURRENT RESOLUTION \_\_\_\_  
1 2 BY COMMITTEE ON RULES AND ADMINISTRATION  
1 3 A Concurrent Resolution relating to the compensation  
1 4 of chaplains, officers, and employees of the  
1 5 ~~eighty-first~~ eighty-second general assembly.  
1 6 WHEREAS, section 2.11 of the Code provides that  
1 7 "The compensation of the chaplains, officers, and  
1 8 employees of the general assembly shall be fixed by  
1 9 joint action of the house and senate by resolution at  
1 10 the opening of each session, or as soon thereafter as  
1 11 conveniently can be done.", NOW THEREFORE,  
1 12 BE IT RESOLVED BY THE SENATE, THE HOUSE OF  
1 13 REPRESENTATIVES CONCURRING, That the compensation of  
1 14 the employees of the ~~eighty-first~~ eighty-second  
1 15 general assembly is set, effective from ~~January 10,~~  
1 16 ~~2005 January 8, 2007,~~ until ~~January 8, 2007~~ January  
1 17 12, 2009, in accordance with the following salary  
1 18 schedule:  
1 19 #9  
1 20 ~~\$16,473.60~~  
1 21 ~~7.92~~  
1 22  
1 23 #10 #11 #12 #13 #14  
1 24 ~~\$17,368.00 \$18,283.20 \$19,198.40 \$20,134.40 \$21,216.00~~  
1 25 ~~8.35 8.79 9.23 9.68 10.20~~  
1 26  
1 27 #15 #16 #17 #18 #19  
1 28 ~~\$22,339.20 \$23,462.40 \$24,481.60 \$25,708.80 \$26,852.80~~  
1 29 ~~10.74 11.28 11.77 12.36 12.91~~  
1 30  
2 1 #20 #21 #22 #23 #24  
2 2 ~~\$28,267.20 \$29,515.20 \$30,971.20 \$32,510.40 \$33,966.40~~  
2 3 ~~13.59 14.19 14.89 15.63 16.33~~  
2 4  
2 5 #25 #26 #27 #28 #29  
2 6 ~~\$35,692.80 \$37,336.00 \$39,145.60 \$41,080.00 \$43,035.20~~  
2 7 ~~17.16 17.95 18.82 19.75 20.69~~  
2 8  
2 9 #30 #31 #32 #33 #34  
2 10 ~~\$45,115.20 \$47,320.00 \$49,504.00 \$51,937.60 \$54,350.40~~  
2 11 ~~21.69 22.75 23.80 24.97 26.13~~  
2 12  
2 13 #35 #36 #37 #38 #39  
2 14 ~~\$56,971.20 \$59,696.00 \$62,608.00 \$65,582.40 \$68,785.60~~  
2 15 ~~27.39 28.70 30.10 31.53 33.07~~  
2 16  
2 17 #40 #41 #42 #43 #44  
2 18 ~~\$72,092.80 \$75,545.60 \$79,248.00 \$82,908.80 \$86,964.80~~  
2 19 ~~34.66 36.32 38.10 39.86 41.81~~  
2 20  
2 21 #45 #46 #47 #48 #49  
2 22 ~~\$91,145.60 \$95,492.80 \$100,048.00 \$104,852.80 \$109,865.60~~  
2 23 ~~43.82 45.91 48.10 50.41 52.82~~  
2 24  
2 25 #50  
2 26 ~~\$115,211.20~~  
2 27 ~~55.39~~  
2 28 #9  
2 29 ~~\$16,806.40~~  
2 30 ~~8.08~~  
3 1  
3 2 #10 #11 #12 #13 #14  
3 3 ~~\$17,721.60 \$18,657.60 \$19,572.80 \$20,529.60 \$21,632.00~~  
3 4 ~~8.52 8.97 9.41 9.87 10.40~~  
3 5  
3 6 #15 #16 #17 #18 #19  
3 7 ~~\$22,776.00 \$23,940.80 \$24,980.80 \$26,228.80 \$27,393.60~~  
3 8 ~~10.95 11.51 12.01 12.61 13.17~~  
3 9  
3 10 #20 #21 #22 #23 #24  
3 11 ~~\$28,828.80 \$30,097.60 \$31,595.20 \$33,155.20 \$34,652.80~~

3	12	13.86	14.47	15.19	15.94	16.66
3	13					
3	14	#25	#26	#27	#28	#29
3	15	\$36,400.00	\$38,084.80	\$39,936.00	\$41,912.00	\$43,888.00
3	16	17.50	18.31	19.20	20.15	21.10
3	17					
3	18	#30	#31	#32	#33	#34
3	19	\$46,009.60	\$48,276.80	\$50,502.40	\$52,977.60	\$55,432.00
3	20	22.12	23.21	24.28	25.47	26.65
3	21					
3	22	#35	#36	#37	#38	#39
3	23	\$58,115.20	\$60,881.60	\$63,856.00	\$66,892.80	\$70,158.40
3	24	27.94	29.27	30.70	32.16	33.73
3	25					
3	26	#40	#41	#42	#43	#44
3	27	\$73,528.00	\$77,064.00	\$80,828.80	\$84,572.80	\$88,712.00
3	28	35.35	37.05	38.86	40.66	42.65
3	29					
3	30	#45	#46	#47	#48	#49
4	1	\$92,976.00	\$97,406.40	\$102,044.80	\$106,953.60	\$112,070.40
4	2	44.70	46.83	49.06	51.42	53.88
4	3					
4	4	#50	#51			
4	5	\$117,520.00	\$120,452.80			
4	6	56.50	57.91			

4 7 In this schedule, each numbered block shall be the  
4 8 yearly and hourly compensation for the pay grade of  
4 9 the number heading the block. Within each grade there  
4 10 shall be seven steps numbered "1" through "7". In the  
4 11 above schedule the steps for all grades are determined  
4 12 in the following manner. Each numbered block is  
4 13 counted as the "1" step for that grade. The next  
4 14 higher block is counted as the "2" step; the next  
4 15 higher block is the "3" step; the next higher block is  
4 16 the "4" step; the next higher block is the "5" step;  
4 17 the next higher block is the "6" step; and the next  
4 18 higher block is the "7" step.

4 19 Alternatively, the senate rules and administration  
4 20 committee for senate employees, and the house  
4 21 administration and rules committee for house employees  
4 22 may allow their employees' compensation to be flexibly  
4 23 set anywhere between steps "1" through "7" for an  
4 24 employee's prescribed pay grade.

4 25 All employees shall be available to work daily  
4 26 until completion of the senate's and house of  
4 27 representatives' business. The employee's division  
4 28 supervisor shall schedule all employees' working hours  
4 29 to, as far as possible, maintain regular working  
4 30 hours.

5 1 All employees, other than those designated "part=  
5 2 time", shall be compensated for 40 hours of work in a  
5 3 one-week pay period. Secretaries to senators and  
5 4 representatives are presumed to have ~~36~~ 40 hours of  
5 5 work each week the legislature is in session and shall  
5 6 be paid only on that basis. Full-time employees who  
5 7 are required to work in excess of 80 hours in a  
5 8 two-week pay period shall be allowed compensatory time  
5 9 off at a rate of one hour for each hour of overtime up  
5 10 to a maximum of 120 hours of compensatory time. Joint  
5 11 security employees of the senate and house of  
5 12 representatives may be compensated for each hour of  
5 13 overtime at a rate of pay equal to one-and-one-half  
5 14 times the hourly pay provided.

5 15 BE IT FURTHER RESOLVED, That part-time employees  
5 16 shall be compensated at the scheduled hourly rate for  
5 17 their pay grade and step.

5 18 BE IT FURTHER RESOLVED, That in the event the  
5 19 salary schedule for employees of the State of Iowa as  
5 20 promulgated by the department of administrative  
5 21 services pursuant to section 8A.413, subsection 2, is  
5 22 revised upward at any time during the ~~eighty-first~~  
5 23 ~~eighty-second~~ general assembly, such revised schedule  
5 24 shall simultaneously be adopted for the compensation  
5 25 of the employees of the ~~eighty-first~~ ~~eighty-second~~  
5 26 general assembly assigned a grade by this resolution,  
5 27 unless otherwise provided by the senate and house of  
5 28 representatives.

5 29 BE IT FURTHER RESOLVED, That adjustments in the  
5 30 positions and compensation listed in this resolution  
6 1 may be made through an interim review of all  
6 2 legislative employees for internal equity and to

6 3 assure compliance with appropriate legal standards for  
6 4 granting of overtime and compensatory time off. Such  
6 5 review shall be conducted by a legislative committee  
6 6 made up of members of the service committee of  
6 7 legislative council and the appropriate salary  
6 8 subcommittees of the senate and house. Only one such  
6 9 review may be done in any fiscal year and adjustments  
6 10 suggested must be approved by the appropriate hiring  
6 11 body.

6 12 BE IT FURTHER RESOLVED, That the employees of the  
6 13 ~~eighty-first~~ eighty-second general assembly be placed  
6 14 in the following pay grades:

6 15 EMPLOYEES OF THE HOUSE

6 16	Chief Clerk of the House.....	Grade 44
6 17	Sr. Assistant Chief Clerk of the House....	Grade 41
6 18	Assistant Chief Clerk of the House III....	Grade 38
6 19	Assistant Chief Clerk of the House II.....	Grade 35
6 20	Assistant Chief Clerk of the House I.....	Grade 32
6 21	Legal Counsel II.....	Grade 35
6 22	Legal Counsel I.....	Grade 32
6 23	Legal Counsel.....	Grade 30
6 24	Sr. Caucus Staff Director.....	Grade 41
6 25	Caucus Staff Director.....	Grade 38
6 26	Administrative Assistant to Leader or Speaker.....	Grade 27
6 28	Administrative Assistant I to Leader or Speaker.....	Grade 29
6 30	Administrative Assistant II to Leader or Speaker.....	Grade 32
7 1	Administrative Assistant III to Leader or Speaker.....	Grade 35
7 2	Sr. Administrative Assistant to Leader or Speaker.....	Grade 38
7 3	<u>Sr. Administrative Assistant to Leader or Speaker II.....</u>	<u>Grade 41</u>
7 4	Research Assistant.....	Grade 24
7 5	Legislative Research Analyst.....	Grade 27
7 6	Legislative Research Analyst I.....	Grade 29
7 7	Legislative Research Analyst II.....	Grade 32
7 8	Legislative Research Analyst III.....	Grade 35
7 9	Sr. Legislative Research Analyst.....	Grade 38
7 10	Assistant Secretary to Leader or Speaker.....	Grade 18
7 11	Secretary to Leader or Speaker.....	Grade 19
7 12	Caucus Secretary.....	Grade 21
7 13	Senior Caucus Secretary.....	Grade 24
7 14	Administrative Secretary to Leader, Speaker, or Chief Clerk.....	Grade 21
7 15	Executive Secretary to Leader, Speaker or Chief Clerk.....	Grade 24
7 16	Confidential Secretary to Leader, Speaker, or Chief Clerk.....	Grade 27
7 17	Confidential Secretary II to Leader, Speaker or Chief Clerk.....	Grade 32
7 18	Clerk to Chief Clerk.....	Grade 16
7 19	Supervisor of Secretaries.....	Grade 21
7 20	Supervisor of Secretaries I.....	Grade 24
7 21	Supervisor of Secretaries II.....	Grade 27
8 1	Senior Editor.....	Grade 30
8 2	Editor II.....	Grade 25
8 3	Editor I.....	Grade 22
8 4	Assistant Editor.....	Grade 19
8 5	Compositor/Desk Top Specialist.....	Grade 17
8 6	Sr. Text Processor.....	Grade 25
8 7	Text Processor II.....	Grade 22
8 8	Text Processor I.....	Grade 19
8 9	Senior Finance Officer III.....	Grade 38
8 10	Senior Finance Officer II.....	Grade 35
8 11	Senior Finance Officer I.....	Grade 31
8 12	Finance Officer II.....	Grade 27
8 13	Finance Officer I.....	Grade 24
8 14	Assistant Finance Officer.....	Grade 21
8 15	Recording Clerk II.....	Grade 24
8 16	Recording Clerk I.....	Grade 21
8 17	<u>Assistant Legal Counsel I.....</u>	<u>Grade 30</u>
8 18	Assistant Legal Counsel.....	Grade 27
8 19	Engrossing & Enrolling Processor.....	Grade 27
8 20	Assistant to the Legal Counsel.....	Grade 19
8 21	Senior Indexer.....	Grade 28
8 22	Indexer II.....	Grade 25
8 23	Indexer I.....	Grade 22

8	24	Indexing Assistant.....	Grade 19
8	25	Supply Clerk.....	Grade 16
8	26	Switchboard Operator.....	Grade 14
8	27	Legislative Secretary.....	Grade 15
8	28	Legislative Committee Secretary.....	Grade 17
8	29	Bill Clerk.....	Grade 14
8	30	Assistant Bill Clerk.....	Grade 12
9	1	Postmaster.....	Grade 12
9	2	Sergeant-at-Arms II.....	Grade 20
9	3	Sergeant-at-Arms I.....	Grade 17
9	4	Assistant Sergeant-at-Arms.....	Grade 14
9	5	Chief Doorkeeper.....	Grade 12
9	6	Doorkeepers.....	Grade 11
9	7	Pages.....	Grade 9
9	8	EMPLOYEES OF THE SENATE	
9	9	Secretary of the Senate.....	Grade 44
9	10	Sr. Assistant Secretary of the Senate.....	Grade 41
9	11	Assistant Secretary of the Senate III.....	Grade 38
9	12	Assistant Secretary of the Senate II.....	Grade 35
9	13	Assistant Secretary of the Senate I.....	Grade 32
9	14	Legal Counsel II.....	Grade 35
9	15	Legal Counsel I.....	Grade 32
9	16	Legal Counsel.....	Grade 30
9	17	Sr. Caucus Staff Director.....	Grade 41
9	18	Caucus Staff Director.....	Grade 38
9	19	Administrative Assistant to Leader	
9	20	or President.....	Grade 27
9	21	Administrative Assistant I to Leader	
9	22	or President.....	Grade 29
9	23	Administrative Assistant II to Leader	
9	24	or President.....	Grade 32
9	25	Administrative Assistant III to Leader	
9	26	or President.....	Grade 35
9	27	Sr. Administrative Assistant to	
9	28	Leader or President.....	Grade 38
9	29	<u>Sr. Administrative Assistant to</u>	
9	30	<u>    Leader or President II.....</u>	<u>Grade 41</u>
10	1	Research Assistant.....	Grade 24
10	2	Legislative Research Analyst.....	Grade 27
10	3	Legislative Research Analyst I.....	Grade 29
10	4	Legislative Research Analyst II.....	Grade 32
10	5	Legislative Research Analyst III.....	Grade 35
10	6	Sr. Legislative Research Analyst.....	Grade 38
10	7	Caucus Secretary II.....	Grade 21
10	8	Senior Caucus Secretary.....	Grade 24
10	9	Secretary to Leader, President, or Caucus.	Grade 18
10	10	Administrative Secretary to Leader, President,	
10	11	or Secretary of the Senate.....	Grade 21
10	12	Executive Secretary to Leader, President,	
10	13	or Secretary of the Senate.....	Grade 24
10	14	Confidential Secretary to Leader, President,	
10	15	or Secretary of the Senate.....	Grade 27
10	16	Confidential Secretary II to Leader, President,	
10	17	or Secretary of the Senate.....	Grade 32
10	18	Supervisor of Secretaries.....	Grade 21
10	19	Supervisor of Secretaries I.....	Grade 24
10	20	Supervisor of Secretaries II.....	Grade 27
10	21	Senior Editor.....	Grade 30
10	22	Editor II.....	Grade 25
10	23	Editor I.....	Grade 22
10	24	Assistant Editor.....	Grade 19
10	25	Compositor/Desk Top Specialist.....	Grade 17
10	26	<u>Assistant Legal Counsel I.....</u>	<u>Grade 30</u>
10	27	Assistant Legal Counsel.....	Grade 27
10	28	Assistant to the Legal Counsel.....	Grade 19
10	29	Proofreader.....	Grade 16
10	30	Senior Finance Officer III.....	Grade 38
11	1	Senior Finance Officer II.....	Grade 35
11	2	Senior Finance Officer I.....	Grade 31
11	3	Finance Officer II.....	Grade 27
11	4	Finance Officer I.....	Grade 24
11	5	Assistant Finance Officer.....	Grade 21
11	6	Recording Clerk II.....	Grade 24
11	7	Recording Clerk I.....	Grade 21
11	8	Senior Indexer.....	Grade 28
11	9	Indexer II.....	Grade 25
11	10	Indexer I.....	Grade 22
11	11	Indexing Assistant.....	Grade 19
11	12	Records and Supply Clerk.....	Grade 18
11	13	Switchboard Operator.....	Grade 14
11	14	Legislative Secretary.....	Grade 15

11 15 Legislative Committee Secretary..... Grade 17  
11 16 Bill Clerk..... Grade 14  
11 17 Assistant Bill Clerk..... Grade 12  
11 18 Postmaster..... Grade 12  
11 19 Sergeant-at-Arms II..... Grade 20  
11 20 Sergeant-at-Arms I..... Grade 17  
11 21 Assistant Sergeant-at-Arms..... Grade 14  
11 22 Chief Doorkeeper..... Grade 12  
11 23 Doorkeepers..... Grade 11  
11 24 Pages..... Grade 9  
11 25 JOINT SENATE/HOUSE EMPLOYEES  
11 26 Facilities Manager I..... Grade 35  
11 27 Facilities Manager II..... Grade 38  
11 28 Sr. Facilities Manager..... Grade 41  
11 29 Legislative Security Secretary..... Grade 19  
11 30 Legislative Security Coordinator I..... Grade 23  
12 1 Legislative Security Coordinator II..... Grade 26  
12 2 Legislative Security Officer I..... Grade 20  
12 3 Legislative Security Officer II..... Grade 23  
12 4 Conservation/Restoration Specialist II.... Grade 31  
12 5 Sr. Copy Center Operator..... Grade 21  
12 6 BE IT FURTHER RESOLVED, That there shall be four  
12 7 classes of appointments as employees of the general  
12 8 assembly:  
12 9 A "permanent full-time" or "permanent part-time"  
12 10 employee is one who is employed the year around and  
12 11 eligible to receive state benefits.  
12 12 An "exempt full-time" employee is one who is  
12 13 employed for only a portion of the year, usually the  
12 14 period of the legislative sessions with extensions  
12 15 post-session and pre-session as scheduled. This class  
12 16 is eligible to receive state benefits with the cost of  
12 17 benefits to the state to be paid, using accrued leave  
12 18 if authorized, by the employee when not on the  
12 19 payroll.  
12 20 A "session-only" employee is one who is employed  
12 21 for only a portion of the year, usually the  
12 22 legislative session. This class is not eligible for  
12 23 state benefits, except IPERS, and insurance as  
12 24 provided in section 2.40.  
12 25 A "part-time" employee is one who is employed to  
12 26 work less than 40 hours per week. This class is not  
12 27 eligible for state benefits, except IPERS if eligible.  
12 28 BE IT FURTHER RESOLVED, That the exact  
12 29 classification for individuals in a job series created  
12 30 by this resolution shall be set or changed for senate  
13 1 employees by the senate rules and administration  
13 2 committee and for the house employees by the house  
13 3 administration and rules committee. The committees  
13 4 shall base the classification upon the following  
13 5 factors:  
13 6 1. The extent of formal education required of the  
13 7 position; and,  
13 8 2. The extent of the responsibilities to be  
13 9 assigned to the position; and,  
13 10 3. The amount of supervision placed over the  
13 11 position; and,  
13 12 4. The number of persons the position is assigned  
13 13 to supervise and skills and responsibilities of those  
13 14 positions supervised.  
13 15 The committees shall report the exact  
13 16 classifications assigned to each individual on the  
13 17 next legislative day, or, if such action is during the  
13 18 interim, on the first day the senate or house shall  
13 19 convene. Any action by the senate or house to  
13 20 disapprove a report or a portion of a report shall be  
13 21 effective the day after the action.  
13 22 Recommendations for a pay grade for a new position  
13 23 shall be developed in accordance with the factor  
13 24 scores in the comparable worth report. ~~Beginning in~~  
~~13 25 1999, every~~ Every four years the senate rules and  
13 26 administration committee, the house administration and  
13 27 rules committee, and the legislative council may  
13 28 review all positions in the legislative branch to  
13 29 assure conformity to comparable worth.  
13 30 BE IT FURTHER RESOLVED, That a senator or  
14 1 representative may employ a secretary who in the  
14 2 judgment of the senator or representative employing  
14 3 such person, possesses the necessary skills to perform  
14 4 the duties such senator or representative shall  
14 5 designate, under the administrative direction, as

14 6 appropriate, of the secretary of the senate or the  
14 7 chief clerk of the house.

14 8 Each standing committee chairperson, ethics  
14 9 committee chairperson, and each appropriations  
14 10 subcommittee chairperson shall designate a secretary  
14 11 who is competent to perform the following duties:  
14 12 prepare committee minutes, committee reports, type  
14 13 committee correspondence, maintain committee records,  
14 14 and otherwise assist the committee. Such duties shall  
14 15 be performed in accordance with standards which shall  
14 16 be provided by the secretary of the senate and chief  
14 17 clerk of the house. In making the designation,  
14 18 chairpersons shall consider persons for possible  
14 19 designation as the secretary to the committee in the  
14 20 following order:

14 21 First: The secretary to the chairperson.  
14 22 Second: The secretary to the committee's vice=  
14 23 chairperson.  
14 24 Third: The secretary to any other member of the  
14 25 committee.  
14 26 Fourth: The secretary to any other member in the  
14 27 same house as the committee.

14 28 BE IT FURTHER RESOLVED, That a Legal Counsel II  
14 29 shall be a person who has graduated from an accredited  
14 30 school of law and is admitted to practice in Iowa as  
15 1 an Attorney and Counselor at Law and possesses either  
15 2 a Masters of Law degree or has at least two years of  
15 3 legal experience after admission to practice.

15 4 A Legal Counsel I shall be a person who has  
15 5 graduated from an accredited school of law and is  
15 6 admitted to practice in Iowa as an Attorney and  
15 7 Counselor at Law.

15 8 BE IT FURTHER RESOLVED, That employees of the  
15 9 general assembly may be eligible for either:

15 10 a) increases in salary grade or step based on  
15 11 evaluation of their job performance and  
15 12 recommendations of their administrative officers,  
15 13 subject to approval of the senate committee on rules  
15 14 and administration or the house committee on  
15 15 administration and rules, as appropriate or  
15 16 b) mobility within a pay grade at the discretion  
15 17 of the chief clerk of the house upon recommendation by  
15 18 the employee's division supervisor on the part of the  
15 19 house, and the discretion of the employee's division  
15 20 supervisor on the part of the senate, subject to the  
15 21 approval of the house committee on administration and  
15 22 rules or the senate committee on rules and  
15 23 administration, as appropriate == either in accord  
15 24 with a flexible pay plan approved by the senate rules  
15 25 and administration committee or the house  
15 26 administration and rules committee, or in accord with  
15 27 the following schedule:

15 28 (1) Progression from step "1" to "2" for a newly  
15 29 hired employee == six months of actual employment.  
15 30 (2) Progression from step "1" to "2" following  
16 1 promotion within a job series == twelve months of  
16 2 actual employment in that position.  
16 3 (3) Progression from step "2" to "3", and step "3"  
16 4 to "4", and step "4" to "5", and step "5" to "6", and  
16 5 step "6" to "7" == twelve months of actual employment  
16 6 at the lower step.

16 7 BE IT FURTHER RESOLVED, That in addition to the  
16 8 steps provided in the preceding paragraph, that  
16 9 secretaries to senators and representatives who were  
16 10 employees of the senate or house of representatives  
16 11 during any general assembly prior to January 9, 1989,  
16 12 and who have received certification for passing a  
16 13 typing and shorthand performance examination shall be  
16 14 eligible for two additional steps.

16 15 BE IT FURTHER RESOLVED, That in addition to the  
16 16 steps provided in the preceding paragraph, that  
16 17 secretaries to senators and representatives shall be  
16 18 eligible for a maximum of three additional grades  
16 19 beyond grade 15, in any combination, as provided in  
16 20 this paragraph:

16 21 1. One additional grade for a secretary to a  
16 22 standing committee chair, ethics committee chair or  
16 23 appropriations subcommittee chair who is not the  
16 24 designated committee secretary.  
16 25 2. One additional grade for a secretary to a vice=  
16 26 chairperson or ranking member of a standing committee,

16 27 ethics committee or appropriations subcommittee.  
16 28 3. One additional grade for a secretary to the  
16 29 chairperson of the chaplain's committee.  
16 30 4. Two additional grades for a secretary to an  
17 1 assistant floor leader or speaker pro tempore or  
17 2 president pro tempore.  
17 3 5. One additional grade for a designated committee  
17 4 secretary who is also the designated committee  
17 5 secretary for an additional standing committee, ethics  
17 6 committee, or appropriations subcommittee.  
17 7 BE IT FURTHER RESOLVED, That in the event the  
17 8 secretary to the chairperson of the chaplain's  
17 9 committee is the secretary to the president, president  
17 10 pro tempore, speaker, speaker pro tempore, or the  
17 11 majority or minority leader, such secretary shall  
17 12 receive one additional step.  
17 13 BE IT FURTHER RESOLVED, That the entrance salary  
17 14 for employees of the general assembly shall be at step  
17 15 1 in the grade of the position held. Such employee  
17 16 may be hired above the entrance step if possessing  
17 17 outstanding and unusual experience for the position.  
17 18 Such employee who is hired above the entrance step  
17 19 shall be mobile above that step in the same period of  
17 20 time as other employees in that same step. An officer  
17 21 or employee who is moved to another position may be  
17 22 considered for partial or full credit for their  
17 23 experience in the former position in determining the  
17 24 step in the new grade.  
17 25 The entry level for the position of research  
17 26 analyst shall be Legislative Research Analyst, unless  
17 27 extraordinary conditions justify increasing that entry  
17 28 level.  
17 29 BE IT FURTHER RESOLVED, That a pay increase for  
17 30 employees of one step within the pay grade for the  
18 1 position may be made for exceptionally meritorious  
18 2 service in addition to step increases provided for in  
18 3 this resolution, at the discretion of the chief clerk  
18 4 upon recommendation by the employee's division  
18 5 supervisor on the part of the house, and upon  
18 6 recommendation by the employee's division supervisor  
18 7 on the part of the senate, and the approval of the  
18 8 senate committee on rules and administration or the  
18 9 house committee on administration and rules.  
18 10 Exceptionally meritorious service pay increases shall  
18 11 be governed by the following:  
18 12 a. The employee must have served in the position  
18 13 for at least twelve months;  
18 14 b. Written justification, setting forth in detail  
18 15 the nature of the exceptionally meritorious service  
18 16 rendered, must be submitted to the senate rules and  
18 17 administration committee or house administration and  
18 18 rules committee and approved in advance of granting  
18 19 the pay increase;  
18 20 c. No more than one exceptionally meritorious  
18 21 service pay increase may be granted in any twelve=  
18 22 month period.  
18 23 d. Such meritorious service pay increase shall not  
18 24 be granted beyond the seven=step maximum for that  
18 25 position.  
18 26 BE IT FURTHER RESOLVED, That the senate rules and  
18 27 administration committee and the house administration  
18 28 and rules committee shall both hire officers and  
18 29 employees for their respective bodies and fill any  
18 30 vacancies which may occur, to be effective at such  
19 1 time as they shall set. The committee shall report  
19 2 the names of those it has hired for the positions  
19 3 specified in this resolution or the filling of any  
19 4 vacancies on the next legislative day or, if such  
19 5 action is during the interim, on the first day the  
19 6 senate or house shall convene. Any action by the  
19 7 senate or house to amend or disapprove a report or a  
19 8 portion of a report shall be effective the day after  
19 9 the action.  
19 10 The chief clerk of the house shall submit to the  
19 11 house committee on administration and rules and the  
19 12 secretary of the senate shall submit to the senate  
19 13 committee on rules and administration the list of  
19 14 names, or amendments thereto, of employee  
19 15 classifications and recommended pay step for each  
19 16 officer and employee. Such list shall include  
19 17 recommendations for the pay step for all employees.

19 18 Each respective committee shall approve or amend the  
19 19 list of recommended classifications and pay steps and  
19 20 publish said list in the journal.  
19 21 BE IT FURTHER RESOLVED, That permanent employees of  
19 22 the general assembly shall receive vacation  
19 23 allowances, sick leave, health and accident insurance,  
19 24 life insurance, and disability income insurance as are  
19 25 comparably provided for full-time permanent state  
19 26 employees. The computations shall be maintained by  
19 27 the finance officers in each house and coordinated  
19 28 with the department of administrative services.  
19 29 BE IT FURTHER RESOLVED, That should any employee  
19 30 have a grievance, the grievance shall be resolved as  
20 1 provided by procedures determined by the senate rules  
20 2 and administration committee for senate employees or  
20 3 the house administration and rules committee for house  
20 4 employees.  
20 5 BE IT FURTHER RESOLVED, That the legislative  
20 6 council take action to provide the same compensation  
20 7 and benefits to all legislative central staff agency  
20 8 employees for the ~~eighty-first~~ ~~eighty-second~~ general  
20 9 assembly as is provided by this resolution. The  
20 10 director of each legislative central staff agency  
20 11 shall report to the chief clerk of the house and the  
20 12 secretary of the senate the list of approved positions  
20 13 for their agencies and the names, grades and steps of  
20 14 each employee. Such lists shall be published in the  
20 15 journals of the house and the senate within two weeks  
20 16 after the adoption of this resolution by both houses.  
20 17 BE IT FURTHER RESOLVED, That the compensation of  
20 18 chaplains officiating at the opening of the daily  
20 19 sessions of the house of representatives and the  
20 20 senate of the ~~eighty-first~~ ~~eighty-second~~ general  
20 21 assembly be fixed at ten dollars for each house of the  
20 22 general assembly, and that mileage to and from the  
20 23 State Capitol for chaplains be fixed at the rate  
20 24 established for members of the general assembly.  
20 25 SCR 2  
20 26 cc/cc/26